

## SPECIAL ORDER

2. \_\_\_\_\_

3. Page \_\_\_\_\_ of \_\_\_\_\_

4. Special Order Number \_\_\_\_\_

5. An inspection or investigation of a place of employment located at \_\_\_\_\_  
\_\_\_\_\_ was conducted by \_\_\_\_\_  
on \_\_\_\_\_, 20\_\_\_\_. This Special Order is being issued in accordance with California Labor Code  
(L.C.) Sections 6305 and 6308 for unsafe condition(s) described below that were found during that inspection or investigation.

6a. Item No.	6b. No. of Instances	7. Basis of Special Order L.C. Provision	8. Special Order	9. Abatement date by which this Special Order must be complied with

10. Signature \_\_\_\_\_  
Safety Engineer

Signature \_\_\_\_\_  
District Manager

Signature \_\_\_\_\_  
Industrial Hygienist

Date of issuance \_\_\_\_\_

This Special Order or a copy thereof shall be prominently posted upon receipt by the employer at or near the location of each unsafe condition described above until said condition(s) is/are corrected or for three working days, whichever is longer.

The employer has 15 working days after receipt of the above Special Order within which to notify in writing the California Occupational Safety and Health Appeals Board, 2520 Venture Oaks Way Suite 300, Sacramento, CA 95833, of his or her intention to contest any action or provision of this Order. The above Special Order will become a final Order of the Appeals Board not subject to review or appeal unless contested by the employer, employee, or employee representative.

An employee, or his or her representative, may contest in writing to the California Occupational Safety and Health Appeals Board the reasonableness of the date by which this order must be complied with within 15 working days from the date of issuance of the Special Order.

If the unsafe condition(s) described above is/are not corrected or any action or provision of this Order is not complied with as directed in this Special Order within the period of time set forth by the Division of Occupational Safety and Health, the Division may issue a citation for violation of the special order and may assume a monetary penalty and/or in some instances, may bring a prosecution for a misdemeanor.

**DECLARATION OF SERVICE**

On \_\_\_\_\_, 20 \_\_\_\_\_, I served this Special Order upon the employer, owner or operator by leaving a true and correct copy with :

\_\_\_\_\_  
Name Title  
who was identified as the employer, owner or operator named in the Special Order or representative thereof.

I declare under penalty of perjury that the above statement is true and correct of my own knowledge except as to any allegations made on the basis of information and belief, and as to those, I believe to be true.

\_\_\_\_\_  
Safety Engineer/Industrial Hygienist Date

\_\_\_\_\_  
City or County State Zip